



TESA 2007 FALL WORK CONFERENCE

REGISTRATION FORM

Member # _____ 1st FWC Retired Past President Military Veteran

Last Name _____

First Name _____ Name on Badge _____

Address _____ City _____ Zip _____

Home Phone _____ Home E-Mail _____

Office Phone _____ Office E-Mail _____

Fax _____ Employer _____

Registration Packages

Member – Inclusive Package	\$135								
Non-Member – Inclusive Package	\$185	Quantity	Banquet	Meal Choice - Inclusive	A <input type="checkbox"/>	B <input type="checkbox"/>			\$
Member – A-la-Cart Package	\$ 95	<input type="text"/>	Brunch	A <input type="checkbox"/>	B <input type="checkbox"/>				\$
Non-Member – A-la-Cart Package	\$125	<input type="text"/>		Meal Choice – A-la-Cart					\$
President’s Breakfast	\$ 25	<input type="text"/>							\$
President’s Breakfast – Non Member	\$ 30	<input type="text"/>							\$
Banquet – Member	\$ 35	<input type="text"/>	Banquet	A <input type="checkbox"/>	B <input type="checkbox"/>				\$
Banquet – Non-Member	\$ 40	<input type="text"/>							\$
Brunch – Member	\$ 20	<input type="text"/>	Brunch	A <input type="checkbox"/>	B <input type="checkbox"/>				\$
Brunch – Non-Member	\$ 25	<input type="text"/>							\$
Registration Sub Total									\$ <input type="text"/>

2007 FWC Breakout Sessions

Please list your breakout session choices below by entering the session numbers – tickets are required for entry in session

Friday, November 9, 2007

	<i>1st Choice</i>	<i>2nd Choice</i>	
1:00 p.m. – 2:15 p.m.	<input type="text"/>	<input type="text"/>	
2:30 p.m. – 3:45 p.m.	<input type="text"/>		
1:00 p.m. – 4:00 p.m. Extended Session (\$5.00 fee for Stem Credit)			\$ <input type="text"/>
Extended Session Sub Total			\$ <input type="text"/>

Saturday, November 10, 2007

	<i>1st Choice</i>	<i>2nd Choice</i>	<i>3rd Choice</i>
10:45 a.m. – 12:00 p.m.	<input type="text"/>	<input type="text"/>	<input type="text"/>
1:30 p.m. – 2:45 p.m.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3:00 p.m. – 4:15 p.m.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Would you be willing to serve as a facilitator? Yes

2007 FWC STEM Registration

Friday, November 9, 2007

<u>STEM Session</u>	<u>Fee</u>	<u>Enclosed</u>
8:30 a.m. – 4:00 p.m. Managing Change	\$35	\$ <input type="text"/>
8:30 a.m. – 4:00 p.m. Profile for Success	\$45	\$ <input type="text"/>
8:30 a.m. – 4:00 p.m. Conflict Management	\$35	\$ <input type="text"/>
8:30 a.m. – 11:30 p.m. Stress Management	\$25	\$ <input type="text"/>
8:30 a.m. – 11:30 p.m. Telephone Skills	\$25	\$ <input type="text"/>
1:00 p.m. – 4:00 p.m. Professional Image	\$25	\$ <input type="text"/>
1:00 p.m. – 4:00 p.m. Dialogue for Diversity	\$25	\$ <input type="text"/>

Saturday, November 10, 2007

1:00 p.m. – 4:00 p.m. Professional Growth	\$25	\$ <input type="text"/>
1:00 p.m. – 4:00 p.m. Rules for Spelling & Grammar	\$25	\$ <input type="text"/>
1:00 p.m. – 4:00 p.m. Customer Service	\$25	\$ <input type="text"/>
STEM Session Sub Total		\$ <input type="text"/>

2007 FWC T-Shirts

Shirts - \$17.00	Small <input type="checkbox"/>	Medium <input type="checkbox"/>	Large <input type="checkbox"/>	X-Large <input type="checkbox"/>			
Shirts - \$22.00	2 X-Large <input type="checkbox"/>	3 X-Large <input type="checkbox"/>					\$ <input type="text"/>
Shirt Sub Total						\$ <input type="text"/>	

Method of Payment for 2007 Fall Work Conference

No Purchase Orders

Please select your method of payment and include with a copy of your completed registration

Mail to: TESA, PO Box 1565, Austin TX 78767

You must mail registration form with payment to TESA to be considered registered

Check # _____

Credit Card: MasterCard Visa Discover American Express Other

Name on Card: _____

Card #: _____ Expiration: ____/____

Signature: _____

Registration form and payment must be mailed to TESA office for you to be considered registered for FWC

Registration Sub Total	\$ <input type="text"/>
Extended Session Sub Total	\$ <input type="text"/>
STEM Session Sub Total	\$ <input type="text"/>
T-Shirt Sub Total	\$ <input type="text"/>
Credit Card Processing Fee (\$5.00)	\$ <input type="text"/>
Late Registration Fee After October 24, 2007 (\$25.00)	\$ <input type="text"/>
Late STEM Fee After October 24, 2007 (\$15.00)	\$ <input type="text"/>

Grand Total for 2007 FWC Registration \$

STEM cancellation request must be received in writing at the TESA office prior to October 24, 2007 to be entitled to a refund. STEM refunds are subject to a \$15 cancellation fee. No refunds if postmarked after October 24, 2007.

Refund policy: Cancellation request must be received **in writing** at the TESA office and **postmarked prior to October 24, 2007** to be entitled to a refund. Refunds are subject to a \$25 administration fee. STEM cancellation fee \$15. No refund if postmarked after October 24, 2007. No refunds for no-shows.

TESA * P.O. Box 1565 * Austin, TX 78767