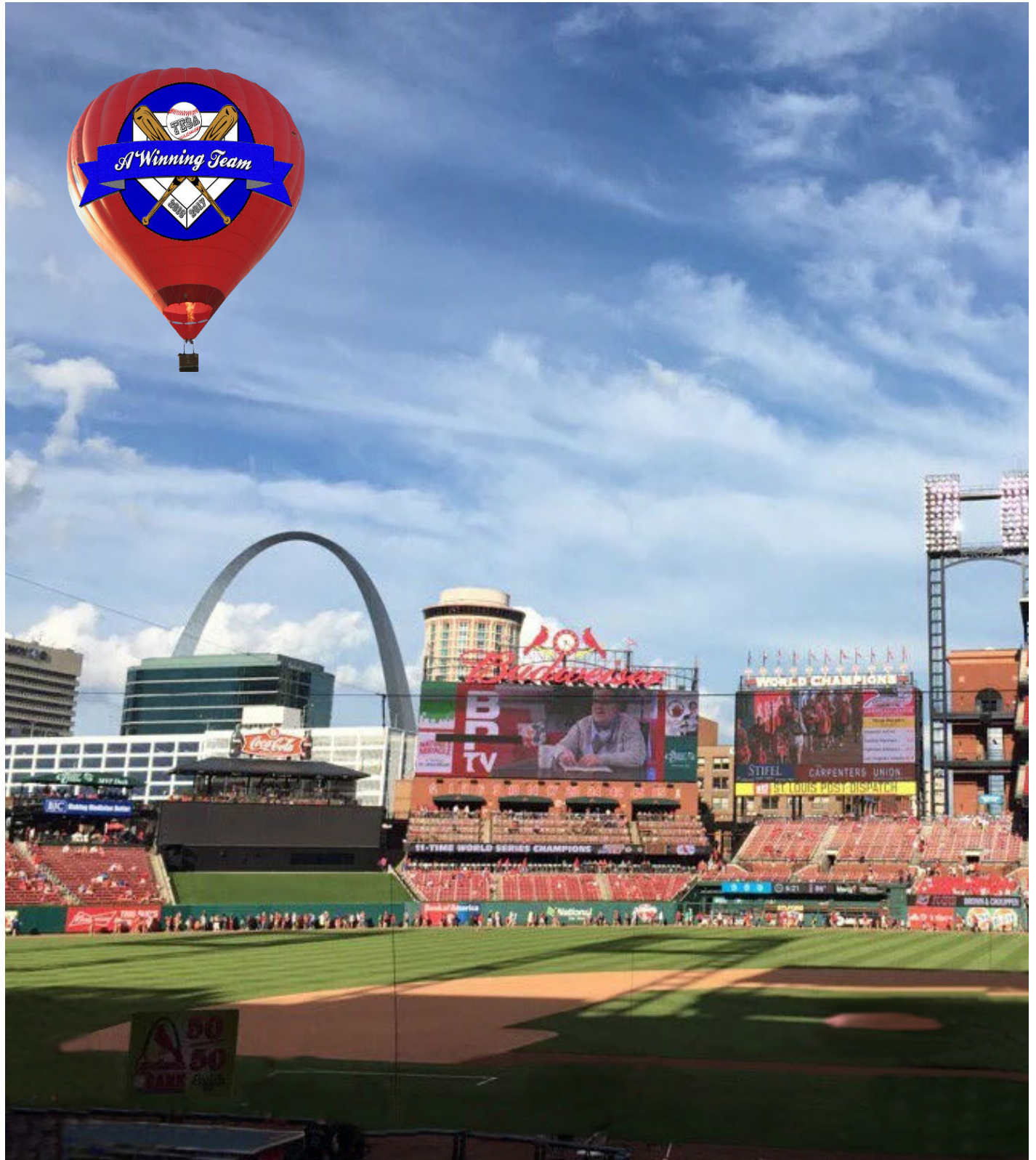


VOLUME LXVII, NUMBER 3 - SPRING 2017

the TESA CONNECTION

THE OFFICIAL PUBLICATION OF THE TEXAS EDUCATIONAL SUPPORT STAFF ASSOCIATION, INC.



President's Message



Lisa E. Gonzalez
TESA President

Well, we've been back from Spring Break a week already and I hope it was an enjoyable but restful break in your semester. The break-time, much like the "Seventh Inning Stretch," is to get the blood circulating and in cases of the job-at-hand, to consider "where the rest of the year is going!" If you are like most of us, we can't answer that question. With a little over four months left to serve as your President, almost every day I am "catching" myself asking that question!

TESA has had a busy year! Our STEM Consultants met in December and have been busy working on "revitalizing" the STEM Classes and creating two new classes. These changes and new classes will go into effect at the TESA Summer Work Conference (SWC). You have elected the 2017-2018 TESA Executive Board and Teena is busy working on getting all her committees set up.

To help finish up this year – two area workshops were booked in March. One was held on March 4, 2017 at San Jacinto College Central Campus and the second one, at the time of this writing, just finishing on March 25, 2017, in Richardson ISD. Next, we will be putting on final touches for our great annual tradition – our TESA Summer Work Conference (SWC)! It's just around the corner, with all the information readily available on the TESA Website. Making your hotel reservations should be done soon... and you will find that information also on the TESA website, as well as complete forms for registering for the conference with all the options, as well as to sign up for STEM Classes

Also related to SWC activities – Lisa Acosta and the Awards/Scholarship/Journalist Committee will need our support with donations of theme baskets for SWC. Each affiliate is **strongly encouraged** to put a theme basket together. Remember all funds raised from the theme baskets go towards our scholarships. Also, just like everyone likes peanuts at the ballgame – we all love to receive door prizes! So with that being said, we are asking for those attending the TESA Summer Work Conference to consider bringing one door prize to be given out throughout the conference. If you need more information, please contact Lisa Acosta, Awards/Scholarships/Journalist Chairman (Lisa Acosta lisa.acosta@comalisd.org OR alika.acosta808@gmail.com). Your support and cooperation is greatly appreciated.

As you know, TESA membership numbers are still down. In the past several years, we have had to make some tough financial decisions for the advancement of TESA, decisions that were not something we wanted to do, but had to do. We ask that you, our membership, understand that once again, your TESA board has been searching for something within reach for the betterment of the association now and for the future. So with your vote and support, we will be moving the TESA Connection from a magazine to a newsletter. We have an Ad Hoc Committee in place to set the guidelines for the TESA Connection starting in the fall 2017. As we will enter uncharted waters with this change, we again know that something needed to be done for TESA.

I'm excited to see what the next four months has in store for TESA and I look forward to making more life-long memories as your TESA President.

Hoping you are making plans to attend our TESA SWC in June in Austin, TX, and looking forward to seeing you there!

Lisa E. Gonzalez



Letter from the Editor & Table of Contents

From the Editor

Spring is here! I have attended two TESA Workshops this month and it has been great driving and seeing all the Blue Bonnets blooming along the roads. Thankful for all the beauty out there to enjoy.

In this Spring edition our team, Cynthia, Wanda and myself have worked hard to bring you interesting items. We have had two workshops in March and it was good visiting with some of you at these workshops.

You will find all the Summer Work Conference information in this issue. Please look it over and make plans to "Hir" it out of the Park this summer. Your SWC Committee has planned some great classes, both STEM and regular sessions. Please look everything over and make plans to meet us at Home plate for the last big game of the season.

I am also looking for items to put in the last official Connection Magazine. You the TESA members voted to start next year

with a Newsletter. Therefore, we want to bring back some memories and interesting things that have happened over the years. If you have pictures or items of interest please send them to me. Also, remember to take pictures of your Affiliates in action and a write up. We love sharing this with everyone.



Ben Albers - Graphic Designer

Legislative Update	4
Summer Work Conference	6-16
Happy Birthday Nelda Van Dyke!	21
FEATURED ARTICLE	
I Just Play Right Field	22
TESA Affiliates	28



Election Results

The voting for the 2017-2018 Executive Board concluded on March 1st.

The results are as follows:

President

Teena Hancock, Highland Park ISD

President-Elect

Darcy Blackstock, Channelview ISD

Vice-President

Felipe Campos, Spring Branch ISD

Secretary/Treasurer

Melissa Rodriguez, Lamar CISD

Member-at-Large Positions

Affiliate Services & Membership

Lisa Acosta, Comal ISD

Area Workshops & Legislative

Maria Campos, Spring Branch ISD

Awards/Scholarship/Journalist & Nominations

Ofelia Barron, Donna ISD

Congratulations and best of luck in the upcoming year!



We would also like to inform you that the By-law change has passed. We will proceed in setting up guidelines to move The TESA Connection from a magazine to a newsletter.

We want to take this time to thank each of you that took time to vote for the continued growth of TESA.



Legislative Update

by Ofelia Barron



Ofelia Barron
TESA Legislative Consultant

Hello Everyone,

It seems like 2017 is going rather quickly. Not too long ago, we started off the year and we are already enjoying Spring Fever.

As we all know, the Texas Legislature convened on the 10th of January 2017 for their 85th Legislative Session. One of their main topics of discussion was the District of Innovation concept which gives traditional independent school districts most of the flexibilities available to Texas' open-enrollment charter schools. A school district must adopt an innovation plan, as set forth in Chapter 12A and Texas Education Agency (TEA) rules.

In order for school districts to be eligible for designation as a District of Innovation, their most recent academic performance rating must be at least acceptable. The districts have the option of having local control and deciding what is best for them based on their local needs. They will have the flexibility to implement practices similar to charter schools, including exemptions from mandates such as: School Start Date, 90% attendance rule, Class-size ratios, site-based decision-making processes, certain student discipline provisions, use of planning and preparation periods, and teacher approval requirements.

The Districts can create an innovation plan for a level of school (e.g., only high schools), grade level, or a single campus and must submit it to the commissioner

of education, but approval is not required. The plan can be developed and written by the district-level advisory committee (DAC) or the district can assign a different committee to serve in an advisory role.

The plan must provide for a comprehensive educational program for the district which may include innovations in curriculum, instructional methods, community and parent involvement, campus governance, modifications to the school day or year, budgeting and sustainable funding, local accountability, and other innovations prescribed by the board and it must identify the Texas Education Code provisions from which the District of Innovation should be exempted, within the parameters.

The board can't approve the plan until the final plan has been posted online for 30 calendar days, the commissioner has been notified, and the DAC has held a public meeting to consider the final plan and the DAC has approved the plan by a majority vote. The board of trustees may then vote to approve the plan. The vote must pass by a two-third majority vote. The district may then function in accordance with the plan and be exempt from the specified Texas Education Code mandates.

Districts are encouraged to use an abundance of caution throughout the adoption process to adhere to Chapter 12A, TEA rules, and state laws regarding open meetings and open records. School districts should consult their school attorneys regularly and keep the process as transparent as possible to avoid legal challenges that could delay the implementation of an innovation plan.

The plan may have a term of up to five

years, and it may be amended, rescinded, or renewed by a majority vote of the DAC or a comparable committee if the District of Innovation is exempt from having DAC, and the board of trustees in the same manner required for initial adoption.

If a District of Innovation received unacceptable academic and/or financial performance ratings for two consecutive years, the commissioner may terminate the innovation plan or required the district to amend its plan. If a District of Innovation receives unacceptable academic and/or financial performance ratings for three consecutive years, the commissioner must terminate the innovation plan. Upon termination of an innovation plan, a district must return to compliance with all specified areas of the Texas Education Code by a date to be determined by the commissioner.

A District of Innovation will likely need to make changes to LOCAL policies and may need adjustments to LEGAL policies to reflect that some legal provisions may be affected by the district's innovation plan. TASB Policy Service and Legal Services will help each District of Innovation evaluate necessary changes to the district's policy manual, which could vary greatly from district to district, depending on the extent of the district-wide exemptions included in the innovation plan.

The Legislative session will convene until the first week of May 2017 so I will keep you posted on their latest.

Until our next issue, enjoy your Spring time.



Dates to Remember

Dates to Remember

APRIL 14

TESA Office Closed (Good Friday)

MAY 29

TESA Office Closed (Memorial Day)

MAY 30

TESA Connection Deadline

MAY 31

SWC Registration Deadline

JUNE 20-24

TESA Summer Work Conference (Austin, TX)

JULY 12-15

NAEOP Conference (Greenville, SC)

Purpose Statement

We the members of the Texas Educational Support Staff Association, Inc., hold that the primary purpose of the educational support staff association is to assist, as a team member, in developing citizens who will safeguard, strengthen and improve America. *The TESA Connection* is published four times a year – fall, winter, spring and summer. Membership in TESA entitles the individual to an annual subscription to *The TESA Connection* magazine, circulation approximately 800. Subscription rates for libraries and nonmembers is \$10 per year. Send requests for subscriptions to: TESA Central Office, 1460 E. Whitestone Blvd., Suite 175, Cedar Park, TX 78613.

Please send information for the Summer Edition to:
Bonnie Tomczyk, Vice-President - TESA Connection
Killeen ISD

110 North W.S. Young Dr. - Killeen, TX 76543
Phone: (254) 336-0074 bonnie.tomczyk@killeenisd.org



Summer Work Conference



TESA 2017 Summer Work Conference Conference Schedule Overview



Tuesday, June 20

STEM Sessions

2016-2017 Executive Board Meeting

8:30 a.m. - 4:00 p.m.

7:30 p.m. - 9:00 p.m.

Wednesday, June 21

STEM Sessions

Registration Open

Exhibit Hall Open

Extended Sessions

2017-2018 Executive Board and Committee Orientation

2017-2018 Executive Board Meeting

8:30 a.m. - 4:00 p.m.

11:00 a.m. - 5:00 p.m.

11:00 a.m. - 5:00 p.m.

1:00 p.m. - 4:00 p.m.

1:00 p.m. - 4:00 p.m.

8:00 p.m. - 9:00 p.m.

Thursday, June 22

Registration Open

Exhibit Hall Open

Breakout Sessions

Flag Practice

General Session/Flag Ceremony/Keynote/Business Meeting

President's Luncheon

TESA Past Presidents' Meeting

Registration Open

STEM Session

Extended Sessions

CEOP Practice

Enjoy your evening with your TESA friends

7:30 a.m. - 9:30 a.m.

8:00 a.m. - 5:00 p.m.

8:00 a.m. - 9:15 a.m.

9:20 a.m. - 9:40 a.m.

9:45 a.m. - 11:30 a.m.

11:45 a.m. - 1:15 p.m.

1:30 p.m. - 4:30 p.m.

1:30 p.m. - 3:30 p.m.

1:30 p.m. - 4:30 p.m.

1:30 p.m. - 4:30 p.m.

4:45 p.m. - 5:15 p.m.

Friday, June 23

Registration Open

Exhibit Hall Open

Breakout Sessions

Awards Celebration

CEOP Graduation Celebration

Newsletter Award

Yearbook Award

Award Presentations: Scholarships

Administrator of the Year

Nelda Van Dyke Educational Office Professional of the Year

Theme Basket Drawings

TRESA Luncheon

STEM Session

Extended Sessions

"Catchin' Waves With TESA" Banquet

Installation of 2017-2018 TESA Board,

Incoming President's Reception, Dance

7:30 a.m. - 8:30 a.m.

8:00 a.m. - 12:00 p.m.

8:00 a.m. - 9:15 a.m.

9:30 a.m. - 11:00 a.m.

11:00 a.m. - 11:30 a.m.

11:30 a.m. - 1:00 p.m.

1:00 p.m. - 4:00 p.m.

1:00 p.m. - 4:00 p.m.

6:30 p.m. - 11:00 p.m.

Saturday, June 24

Brunch

Spirit Award; Vendor Door Prizes

8:30 a.m. - 11:00 a.m.



Summer Work Conference



TESA 2017 Summer Work Conference
Omni South Park Austin, TX
June 20 – 24, 2017

BREAKOUT SESSIONS

WEDNESDAY, JUNE 21, 2017 **1:00 PM – 4:00 PM**

Extended Sessions

101 “A DIAMOND IN THE ROUGH”

Barbara Jennings, San Jacinto College, Retired, TESA Past President

Participants will learn how to define their own skills and when to learn from the best professionals. Discover your purpose and how character plays an important role to become ‘All Star Players’.

WEDNESDAY, JUNE 21, 2017

1:00 PM – 2:15 PM

Breakout Sessions

102 CPR

American Heart Association

Participants will learn the basic CPR procedures and what to do in an emergency. This is not a certification class.

103 “HELP, I NEED TO GET ORGANIZED!”

Wendy Klentzman, Alvin Community College, Retired, TESA Past President

This session will help you on the road to getting organized. To be organized means you do things for a good reason at the best time and in the easiest way.

WEDNESDAY, JUNE 21, 2017

2:30 PM – 3:45 PM

Breakout Sessions

104 CPR

American Heart Association

Participants will learn the basic CPR procedures and what to do in an emergency. This is not a certification class.

105 “STRESS AND THE WORKPLACE”

Barbara Johnson, Lamar CISD, TESA Membership Committee

How can you beat stress? What is stress at the workplace? How will you deal with stress? Participants will learn ways to beat stress on the job and how to not let it beat them.

THURSDAY, JUNE 22, 2017

7:00 AM – 7:50 AM

201 “FIRST TIMERS SESSION”

Past Presidents

All TESA Summer Work Conference first timers are invited to attend to learn more about TESA’s rich history as well as TESA programs and benefits. Session is sponsored by the TESA Past Presidents Association.



Summer Work Conference

THURSDAY, JUNE 22, 2017		8:00 AM – 9:15 AM
202	“TESA 411 with TESA PRESIDENT / PRESIDENT ELECT” Teena Hancock, TESA President Elect, Highland Park ISD This session will be an open discussion and idea-sharing time. We will share hints and tips for increasing local association membership, ideas for programs and fundraisers, and other helpful information. This session is for local association presidents, presidents elect, and anyone who would like to join in the discussion.	
203	“One Note/Excel – HOW TO MAKE MY JOB EASIER” Juan Nava, Lamar CISD Principal, Reading Jr. High School How many binders are on your book shelves or that you carry to meetings? Do you wish you could save more paper? Participants will learn how using One Note can be useful when needing to share information across departments or campuses without leaving your desk. Basic Excel will also be shared. BRING YOUR OWN LAPTOP	
204	“OFFICE DEPOT AND THE WORKPLACE” Constance Fullerton, Business Development Manager, Office Depot More than just an office supply store, Office Depot has the tools to help you stay ahead of the game. Find out how to partner up and join a winning team!	
205	“ ZUMBA® GOLD – ZUMBA WITH US Irma Ford, Comal ISD Retired, TESA Past President This is a low-impact fun class. Latin inspired, dance fitness bringing an aerobic/fitness approach to ‘exercise in disguise’.	

THURSDAY, JUNE 22, 2017		1:30 PM – 4:30 PM
Extended Sessions		
206	"TEAMWORK IS THE KEY TO SUCCESS – BRAIN POWER TODAY HAS THE KEY!" Gail Ward, Pasadena ISD Assistant Principal Ishmael Muhammad, Pasadena ISD Teacher / Educational Consultant Brain Power Today Co-Founders Energizing, motivating and exciting communication strategies presented by the BRAIN POWER TODAY Team.	
207	“PREZI 101 – IN THE BEGINNING” Maria Campos, Spring Branch ISD, TESA SWC Registration Chair Prezi is a visual storytelling software alternative to traditional slide-based presentation formats. Participants will learn how to create a Prezi for their own workplace. BRING YOUR OWN LAPTOP	



Summer Work Conference

208	TEACHER RETIREMENT SYSTEM Hiram Burgete, TRS Representative TRS benefits including membership, retirement eligibility, tiers, retirement calculations, retirement plans, employment after retirement, and insurance.
209	“C.R.A.S.E. – CIVILIAN RESPONSE TO ACTIVE SHOOTER EVENTS!” Sgt. Lance Cox, Austin ISD Police A preparedness presentation for civilians who find themselves in the midst of an active shooter situation whether at work or outside of work.

FRIDAY, JUNE 23, 2017		8:00 AM - 9:15 AM
301	“PARLIAMENTARY PROCEDURES FOR THE NOVICE” Gerald Wharton, Grapevine-Colleyville ISD, TESA Past President Parliamentary procedures – Don’t be Afraid! This will be a broad brush presentation of parliamentary procedures that are typically used in every day association meetings. This will be an opportunity to receive basic information, share experiences, ask questions, and be prepared to preside at your next meeting.	
302	“STRESS AND THE WORKPLACE” Barbara Johnson, Lamar CISD, TESA Membership Committee How can you beat stress? What is stress at the workplace? How will you deal with stress? Participants will learn ways to beat stress on the job and how to not let it beat them. <i>Repeat of session 105</i>	
303	“OFFICE DEPOT AND THE WORKPLACE” Constance Fullerton, Business Development Manager, Office Depot More than just an office supply store, Office Depot has the tools to help you stay ahead of the game. Find out how to partner up and join a winning team! <i>Repeat of session 204</i>	
304	“TLC – TEAMWORK, LEADERSHIP, COMMUNICATION” Debbie Wade, San Jacinto College, Retired, TESA Past President Does life imitate sports or do sports imitate life? Some of the same basic principles, like TLC, can be found in both. Come join our team and learn how Teamwork, Leadership, and Communication are important to surviving and thriving in sports and life.	
305	“THE VALUE OF ONE’S SELF...WHAT’S YOURS?” Wanda Honeycutt, University of Houston-Clear Lake, Retired Participants will learn how to define and /or develop self-esteem, it’s value or it’s loss, and to answer ‘Is it a state of mind or of the heart?’	
306	“HOW TWEET IT IS” Jana Worthington, Weatherford ISD, TESA Past President What is Twitter and why would I want to tweet? “Follow” me as we learn more about this interesting social media tool.	



Summer Work Conference

FRIDAY, JUNE 23, 2017		1:00 PM - 4:00 PM
Extended Sessions		
307	“GOOGLE TIME” Vilma Martinez, Alief ISD, Library Information Specialist Learn how to use a variety of Google Apps such as Docs, Forms, Translate and Slides to save you time and space. BRING YOUR OWN LAPTOP	
308	“CUSTOMER SERVICE – IT’S UP TO YOU” Candace Ahlfinger, PR Consultant/Trainer Excellent customer service is not an option in our competitive environment. Come laugh and learn how to present yourself and your school in a positive light and how to share the great news about your school.	
309	“ACTIVITY FUNDS AND MORE...” Jennifer Land, Manor ISD, Chief Financial Officer If you are in charge of handling monies for your district, then you’ll want to join us as we review activity fund best practices and controls.	
310	“WHO IN THE WORLD ARE YOU?” Debbie Wade, San Jacinto College, Retired, TESA Past President Are you down to earth or out of this world? Do you “cheer” others on? Do you “finish” your projects? Are you “nice”, “sensitive”, “sweet”, “traditional”, “fresh”? As we explore the WWW (it’s not what you think) we will find out who you are and what you do! We will examine Words, Words, Words, WWW, from products we use every day to discover the REAL you!	
311	“C.R.A.S.E. – CIVILIAN RESPONSE TO ACTIVE SHOOTER EVENTS!” Sgt. Lance Cox, Austin ISD Police A preparedness presentation for civilians who find themselves in the midst of an active shooter situation whether at work or outside of work.	

“If you rest, you rust.”

~ Helen Hayes



Summer Work Conference

TESA Summer Work Conference 2017

Omni Austin Hotel at Southpark

4140 Governors Row Austin, Texas 78744
Phone: 512.448.2222 Fax: 512.442.8028

Reserve your room today!

The Omni Austin Hotel at Southpark welcomes attendees of the
TESA 2017 Annual Conference.

All bookings for group attendees may be made online to receive your
special negotiated rate or call the number listed above

Room Block Dates will only cover Monday, June 19 – Friday, June 23, 2017

Special Rates for TESA have been provided for your stay at the Omni Southpark.

\$112 Single/Double

Make sure to book your rooms by May 19th at 5:00 p.m.
in order to take advantage of the special rates!

Click the link below to book your room now!

<http://www.omnihotels.com/hotels/austin-southpark/meetings/tesa-2017-annual-convention>



Summer Work Conference

2017 TESA SWC Meals



Thursday, June 22nd

PRESIDENT'S LUNCHEON

BBQ Sliders w/ Fries or Chicken
Salad on Croissant w/
House Chips
House Salad w/white balsamic &
ranch dressing
Dessert
Apple/Cherry Pie



Friday, June 23rd

'CATCHIN' WAVES WITH TESA'

Salad

House Salad

Choice A

Chicken Forestier

Roasted Potatoes

Seasoned Vegetables

Choice B

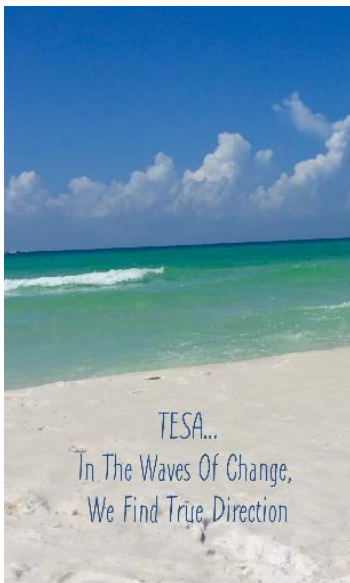
Filet Mignon

Whipped Potatoes

Seasoned Vegetables

Dessert

Red Velvet/Double Chocolate Cake



Saturday, June 24th

Breakfast Sandwich

Fruit

Coffee

Juice

SAVE THE DATE FOR
TESA SWC 2018
June 19 - 23



Summer Work Conference



Summer Work Conference


June 20 – 24, 2017



SHOP



The Omni Room A & B

Bring your  and help support the amazing vendors we have during the conference.

There is a great variety of items for you to purchase. The vendors are conveniently located at near the lobby, so you can stop by any time.

Exhibit hall will be open:

Wednesday, June 21st – 11:00am to 5:00pm

Thursday, June 22nd – 8:00am to 5:00pm

Friday, June 23rd – 8:00am to 2:00pm

While shopping with the vendors, do not forget to check out the theme baskets and purchase your tickets so you have a chance to win one of the awesome donated baskets!





TESA FLAG CEREMONY

Thursday, June 22, 2017



All Past Presidents and Affiliates are invited to join us in this special time of reflection.

For Associations, one representative will carry your Association's flag.

Pole rental is only \$5.00 - payable on-site.

Practice will be held at 9:20 a.m.

Ceremony begins at 9:45 a.m.

*The Hancock family
cordially invites you to a reception
honoring*

*Teena Hancock
2017-2018 TESA President*

*Friday, June 23, 2017
Omni Southpark
Grand Ballroom Foyer
Immediately Following the
Installation*

TESA...

*In The Waves Of Change,
We Find True Direction*





STEM at SWC

NEW CLASSES! Register Online Now!

www.tesatexas.org

June 20, 2017	Assisting Difficult People (8:30 - 4:00)	Dianne Lemons
June 20, 2017	Effective Workplace Practices (8:30 - 4:00)	Barbara Jennings
June 20, 2017	Interpersonal Communication (8:30 - 4:00)	Debbie Wade
June 20, 2017	Profile For Success (8:30 - 4:00)	Debbie McFadden
June 20, 2017	Time Management (8:30 - 11:30)	Yvonne Smeltzer
June 20, 2017	Stress Management (1:00 - 4:00)	Yvonne Smeltzer
June 21, 2017	*Exceptional Customer Service (8:30 - 4:00)	Jana Worthington
June 21, 2017	Managing Change (8:30 - 4:00)	Wanda Honeycutt
June 21, 2017	Basic Communication (8:30 - 4:00)	Debbie McFadden
June 21, 2017	*Business & Social Etiquette (8:30 - 11:30)	Dianne Lemons
June 21, 2017	Spelling & Proofreading (1:00 - 4:00)	Dianne Lemons
June 21, 2017	*Presentation Techniques (8:30 - 11:30)	Peggy Hudson
June 22, 2017	Assertiveness Training (1:30 - 4:30)	Wanda Honeycutt
June 22, 2017	Professional Growth Plan (1:30 - 4:30)	Darcy Blackstock
June 23, 2017	Leadership Training & Team Building (1:00 - 4:00)	Diane Hogg



Darcy Blackstock, STEM Chair, darcy.blackstock@cvisd.org

Yvonne Smeltzer, Area I Coordinator, nsmeltzer@mesquiteisd.org

Eva Zamora, Area II Coordinator, ezamora@lcisd.org



CEOP Graduation



Texas Educational Support Staff Association, Inc.
1460 E. Whitestone Blvd., Suite 175
Cedar Park, TX 78613



Staff Training for Effective Management (STEM)

CEOP GRADUATION CELEBRATION CEREMONY

The STEM Committee cordially invites CEOP recipients to participate in the
“TESA World Series of Champions”

CEOP Graduation Celebration Ceremony during the 2017 TESA Summer
Work Conference at 9:30 am on Friday, June 23, 2017 at the Omni Southpark
Austin Hotel, 4140 Governor's Row, Austin, 78744.

Guests are welcome to enjoy this special moment with you at the ceremony.

Instruction

1. Participants are encouraged to purchase the royal blue cap and gown for \$28. Please use the sizing chart below. However, if participant chooses not to wear regalia, we kindly ask you to wear professional black attire and please no flip-flops for safety reasons.
2. CEOP recipients participating must return this form by May 15, 2017 to the TESA Office along with payment if applicable.
3. Participant practice for the ceremony is from 4:30 to 5:00 pm on Thursday, June 22, 2017 in the Omni Ballroom. Please be prompt.
4. Participant must be a current member of TESA and has received the CEOP certification.
5. TESA pins are available to purchase for \$20 each. To purchase, please include a check payable to TESA and you will receive the pin at the CEOP Celebration.



Sizing Chart



Height & Weight Chart		
Height	Weight #1	Weight #2
4'10" - 5'0"	160 - 210	220 +
5'1" - 5'3"	180 - 230	240 +
5'4" - 5'6"	200 - 264	265 +
5'7" - 5'9"	230 - 294	295 +
5'10" - 6'0"	260 - 329	330 +
6'1" - 6'3"	285 - 354	355 +
6'4" - 6'6"	310 - 384	385 +
6'7" - 6'9"	330 - 404	405 +
6'10" - 7'0"	350 - 429	430 +



Participant _____ Phone (____) _____

Email address _____ Employed by _____

Received CEOP on _____

Purchasing Cap & Gown _____ Purchasing TESA pin _____ Total amount enclosed \$ _____

Please complete form and make a copy for your files before mailing.

Participant Signature _____

Date _____





Texas Educational Support Staff Association, Inc.



STEM Calendar

<u>Date</u>	<u>Session</u>	<u>Consultant</u>	<u>Host</u>
April 4, 2017	Time Management (8:30-11:30AM)		UHCL
April 4, 2017	Customer Service (12:30-3:30PM)		UHCL
April 4, 2017	Dialogue of Diversity		Mesquite ISD
April 8, 2017	Interpersonal Communications		Mesquite ISD
May 2, 2017	Effective Workplace Practices (8:30-3:30)		UHCL
June 20, 2017	Assisting Difficult People (8:30 - 4:00)	Dianne Lemons	Summer Work Conference
June 20, 2017	Effective Workplace Practices (8:30 - 4:00)	Barbara Jennings	Summer Work Conference
June 20, 2017	Interpersonal Communication (8:30 - 4:00)	Debbie Wade	Summer Work Conference
June 20, 2017	Profile For Success (8:30 - 4:00)	Debbie McFadden	Summer Work Conference
June 20, 2017	Time Management (8:30 - 11:30)	Yvonne Smeltzer	Summer Work Conference
June 20, 2017	Stress Management (1:00 - 4:00)	Yvonne Smeltzer	Summer Work Conference
June 21, 2017	Exceptional Customer Service (8:30 - 4:00)	Jana Worthington	Summer Work Conference
June 21, 2017	Managing Change (8:30 - 4:00)	Wanda Honeycutt	Summer Work Conference
June 21, 2017	Basic Communication (8:30 - 4:00)	Debbie McFadden	Summer Work Conference
June 21, 2017	Business & Social Etiquette (8:30 - 11:30)	Dianne Lemons	Summer Work Conference
June 21, 2017	Spelling & Proofreading (1:00 - 4:00)	Dianne Lemons	Summer Work Conference
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June 22, 2017	Assertiveness Training (1:30 - 4:30)	Wanda Honeycutt	Summer Work Conference
June 22, 2017	Professional Growth Plan (1:30 - 4:30)	Darcy Blackstock	Summer Work Conference
June 23, 2017	Leadership Training & Team Building (1:00 - 4:00)	Diane Hogg	Summer Work Conference

Host Contacts

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University of Houston-Clear Lake
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STEM Committee

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info@tesatexas.org
Ph.: 512.528.0046



Texas Educational Support Staff Association, Inc.

TESA

It's time to gather as part of *A WINNING TEAM!*

Join us at Austin's Omni Southpark Hotel for the

65th Annual

Summer Work Conference

The **Spirit Award** for Affiliates – bring the spirit and make your team stand out. Judging will be based on overall creativity and originality. Members are encouraged to wear their "Spirit" item to the Opening General Session on Thursday.

Entries for yearbook, newsletter, scholarships, Nelda Van Dyke Award, Administrator of the Year Award, will be awarded at the Summer Work Conference.

- Eligible participants must be current active TESA members or affiliates.
- Entry must be an article of clothing, i.e., (hat/visor, shirt, scarf, vest, etc.) and should represent the Summer Work Conference theme.
- Each entry article should be the same as the theme article worn by the Affiliate while at SWC.
- The Affiliate will also be judged by their attendance and participation at all events.
- Entries must be at the TESA booth by Wednesday at 5:00 pm
- An entry form must be obtained and completed at the TESA Booth.

We thank you in advance for your participation and support. This year's theme basket influences

TESA – A Winning Team

Let's get creative and showcase your theme basket talents to support TESA Scholarships.

Award categories for the baskets will be:

Theme basket best representing the conference theme.

Most unique baseball themed basket.

Theme basket with the most imagination.

Theme basket best representing Texas.

Lisa Acosta,
Comal ISD
lisa.acosta@comalisd.org

Sherry Gray,
San Jacinto College
sherry.gray@sjcd.edu



Kendra Ramirez,
Lamar CISD
keramirez@lcsid.org

Deloria Harmon,
Mesquite ISD
dharmon@mesquiteisd.org

Awards/Scholarship/Journalist Committee



TESA SCHOLARSHIP DONATION FORM

TESA Central Office Scholarship Committee Chairman
1460 E. Whitestone Blvd., Suite 175 - Cedar Park, TX 78613

Name: _____
Association: _____
Address: _____
City/St/Zip: _____

Check one: ☐ Lorene Roby Rogers Memorial Scholarship Fund
☐ Dr. Michael Zolkoski Technology Scholarship Fund
☐ Founders Scholarship Fund

Check one: ☐ Individual Amount: \$ _____
☐ Local Association Amount: \$ _____
☐ State Association Amount: \$ _____

Donation is made in memory/honor of: _____

Notification should be sent to:

President's Name: _____
Association: _____
Address: _____

LORENE ROBY ROGERS MEMORIAL SCHOLARSHIP

The Texas Educational Support Staff Association established a memorial fund to Mrs. Lorene Roby Rogers after her death December 31, 1969, as contributions were received in her memory by our organization. The general assembly of TESA voted in May 1970 to establish a permanent fund to be named the Lorene Roby Rogers Memorial Scholarship Fund for a secretary, clerical or instructional assistant in education to continue her education.

DR. MICHAEL ZOLKOSKI TECHNOLOGY SCHOLARSHIP

In June 1996, the Texas Educational Support Staff Association established the Dr. Michael Zolkoski Technology Scholarship. This scholarship is for TESA members who would like to take computer enrichment classes.

Dr. Zolkoski's commitment to TESA has been without precedent and exemplifies the spirit of TESA. This scholarship fund has been established to honor Dr. Zolkoski's efforts to enhance the paraprofessionals' knowledge of technology.

FOUNDERS SCHOLARSHIP

In April 2006, the Texas Educational Support Staff Association established the Founders Scholarship. This scholarship was created to honor past TESA leaders and members who laid the foundation for this association. This scholarship is for children, grandchildren, and great-grandchildren of active TESA members. Recipients must be graduating high school seniors.



Happy Birthday Nelda Van Dyke!



A BIG event happened in Texas on February 3 -- the 98th birthday of one of our dear, sweet, long-time TESA members, Nelda Van Dyke!! Several TESA Past Presidents and friends traveled to Brenham on February 4 to surprise Nelda and celebrate her special day, which was complete with cupcakes, cards, gifts, and flowers. Nelda was our TESA president in 1979-1980 and still keeps up with our organization, offers advice, and sends handwritten notes of appreciation and encouragement. We love her dearly and were thrilled to spend a little time with her at this special time! Nelda was so happy with our visit that she called her son, Eddie, to come see what was at her place (but didn't tell him what or who was there). By the look on his face, he was happy for her.



Seated- Barbara Jennings, Nelda Van Dyke, Marilyn James

Standing- MaryAnn Hollingsworth, Debbie McFadden, Peggy Hudson, Wendy Klentzman, Darcy Blackstock, Irma Ford, Debbie Wade

I Just Play Right Field

by Sharon Mena



Sharon Mena

Ask any baseball pitcher if they would want to take the mound without a right fielder backing him – and their response would always be “NO!” The pitcher wisely realizes that the game

can depend on any one of the nine (9) players on the field and he needs each one of them to be at the top of their game. As such, the right fielder sees that the team is depending on him to do his job to the best of his ability. So even though he is not the pitcher, and will not be involved in every play, he spends hours in the batting cage, catching fly balls, running the bases and learning all of the signals used in the game. You would never hear a major league player say, “I just play right field.”

Administrative assistants often sell themselves short. How many times have you heard, I’m just the secretary? This way of thinking comes from many years where administrative assistants were undervalued, underpaid and did not receive any kind of professional development. Gone are the days of the secretarial pool as we have now entered an age where supervisors and human resources departments have come to realize the importance of our profession.

A team depends on the strength of each individual player and this is also true on our campuses. Every staff member plays an important role in the success of the institution. As support staff, we not only play a vital role in our profession,

but also to our supervisors. A smart manager – one who realizes the value of an effective administrative staff, will encourage advancement in salary and roles we fill, providing the deserved recognition. Further, a broader range of titles within our profession is now available, offering a better fit for our skills, and allowing advancement into positions on the career ladder. Investing in professional development is worthwhile and provides a return on the investment. Aside from the added skills learned, an employee who is willing to seek learning opportunities is one who is energized and has more job satisfaction. On the opposite end of the spectrum, lack of professional growth investment can result in apathy and a feeling of monotony among the support or administrative staff.

Our profession may have started as someone who typed letters and answered the phone, but it did not stop there. The modern administrative assistant is versatile and willing to learn, and adapts to new technology. When I was hired as an elementary school secretary in 1995 I had a typewriter, a two-line telephone and a computer that was used for little more than word processing. Today, administrative assistants must effectively use phone and web-conferencing; multi-line phone system; computers with dual monitors and printers networked to the Xerox copier; access and review of security cameras footage; manage website content and computerized door security; cell phone and even the old school fax machine. All of this, plus general organization of the work, could not be accomplished without being willing to take the time to learn and master the new technology and procedures – and often without formal upgrade training.

As a team member, we have to “hit the batting cage” – the training workout required to keep abreast on new technology as well as on the best practices of the industry. We have to hone our skills and master our job through education and practice. This cannot be done by simply showing up for work and putting in our eight hours. We can and should take advantage of any professional development provided by our institution... but don’t stop there. Seek out additional learning opportunities from varied resources, such as the Texas Educational Support Staff Association (TESA), that provides education on a broad range of topics that can allow anyone to “step up their game.”

Good team members are always willing to share what they have learned so we should too. Whether you intend to be or not, you are a role model to someone. So be willing to teach and encourage coworkers as you go through your day. Somewhere along the way you most likely had a mentor that you looked up to. When you reach a point in your career where you look around and see that you are no longer the “rookie on the team,” share what you have learned. Introduce newer staff to TESA and to check out all the training and networking offered. Educational associations allow us to invest in our profession – so get involved, find a place where you can be an active player. You don’t have to run for President (not right away), but find a committee where you can serve. As administrative assistants, we each have skills that can be put to use. **Don’t just sit on the bench, step up to the plate!**



It's National "What" Month?

by Denise B. Cazes, M.S., Faculty, University of Houston-Clear Lake



Denise B. Cazes, M.S.
University of Houston-Clear Lake

Most of us are familiar with a few well-known health observances like National Heart Month in February and National Breast Cancer

Awareness Month in October. There are many designated times allotted to a variety of important health conditions. March has Tsunami preparedness week but that isn't really helpful to us here in Texas.

National Nutrition Month* and **National Colorectal Cancer Awareness** month are more applicable – **and they kind of go together!**

The subject of **NUTRITION** makes most either cringe or roll their eyes. Along with convoluted advice from our friends on the "latest fad diets," we also get so many mixed messages from the media. These are further muddled by those rules in our head that we have incorporated along the way after our own attempts at weight loss. What should I eat? **But a better place to start is: "Knowing WHY you should or shouldn't eat something!"** Once you have this foundation, making better food choices becomes less complicated. It then comes down to a choice: are you choosing a food to facilitate health or a healthier weight, or are you choosing a food just because you want (or think you need) to eat it?

Basic foundation of your eating plan – Follow the balance, variety and moderation rule:

Balance your intake by choosing foods from all five food groups. Get in adequate servings of high fiber grain foods, vegetables, fruit, low-fat dairy, and lean proteins.

But...Some avoid "carbs" which cuts out grain foods and fruit. Some don't like to eat veggies, while some eat only red meat or processed meats – and don't eat fish. These options leave out a food group which means you are missing out on the nutrients found in those foods!

- No grains means less fiber and fewer B vitamins!
- No veggies and fruits means less fiber and less vitamin C!
- Just red meat means more saturated fats and cholesterol!

The **fiber and vitamins and minerals in the foods you eat are crucial for good health**, healthy weight and to reduce your risk of colon cancer! You will get adequate amounts of these nutrients when including foods from all food groups in your daily eating plan.

Variety – This means you need to branch out from eating just corn and potatoes! Try different veggies and fruits. Make a plan to try one new veggie and fruit each week. Try to include veggies at every meal, even

breakfast! And instead of sweet treats with no nutritional value, have fruit and almonds for a snack. Sugar has no nutritional value; and, in addition to elevating your blood sugar and increasing your risk of Diabetes – it is stored as fat very quickly!

Make a plan – Your basic plan for eating should involve trying to consume about five servings –

1/2 cup each of veggies

2-4 medium pieces of fruit

6 ounces high fiber grains

2-3 servings of dairy

The best way to accomplish this goal is to **make the plan!** Plan your meals and snacks and get organized so that you have these healthy foods available when it's time to eat! Take charge of your nutrition and you'll be in charge of your health and your weight!

One Body: One Choice
Denise Cazes

**National Nutrition Month® 2017... annually in March by the Academy of Nutrition and Dietetics... focuses attention on importance of making informed food choices; developing sound eating and physical activity habits.*





TESA AREA WORKSHOPS



It's Spring Training Time!!
Time to sign up NOW and be ready in September
to host an Area Workshop at your educational location!



A one-day Area Workshop is an excellent way to offer professional growth,
network with others in education, renew old friendships,
make new friends, raise awareness and funds for your local affiliate,
and promote your area of Texas.

THANK YOU TO SAN JACINTO COLLEGE AEOP & RICHARDSON ESSA FOR
HOSTING AN AREA WORKSHOP



TESA will advertise your Area workshop by:

TESA Connection
Posting on the TESA Calendar
Posting on the TESA website
Promoting at other Area workshops

Area Workshop Committee will help you by:

Attending your workshop and promoting it in their area
Facilitating sessions
Being available for anything you might need

To be part of our Winning Team by hosting a TESA Area Workshop, or
for more information you can contact our "Team Manager":

Ofelia Barron, Chairman

Donna ISD
956-464-1600 X 1103
obarron@donnaisd.net

or an "Assistant Manager":

Kay Riggs

Pasadena ISD
kriggs@pasadenaisd.org

Juliana Holmes

Garland ISD
jholmes@garlandisd.net





Membership



Has your TESA membership lapsed?
Have you always wanted to join TESA and never did?
Well, what's stopping you . . . join **NOW!**
Become a TESA member now, join us and be part of
"A Winning Team" in 2016-2017!

What's in it for YOU?

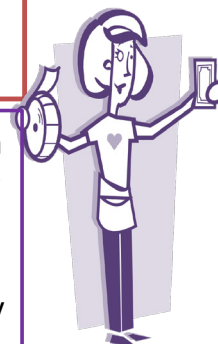
- Professional growth through STEM Classes, Area Workshops and Summer Work Conference
- Meeting other individuals who work in the same field/department as you, sharing ideas and building lasting relationships
- TESA web site at www.tesatexas.org for up-to-date information

Join or renew your membership by **April 30, 2017** and be entered into a drawing for a free TESA membership for the 2017-2018 year.

Recruit a new member and be entered in a raffle for a chance to win a **\$30** gift card. *(Your name will be entered as many times as the number of recruits you have [1 recruit - 1 chance, 3 recruits – 3 chances, etc.])*

Eligibility requirements:

- New members must join by **April 30, 2017** in order for you to qualify for this raffle.



More
Prizes
Pending

Felipe Campos

Membership Chair
Spring Branch ISD

felipe.campos@springbranchisd.com



Tracey Fincik, Richardson ISD – tracey.fincik@risd.org
Mary Ann Gallegos, Harlingen CISD – mary.gallegos@hcisd.org
Barbara Johnson, Lamar CISD – bajohnson@lcisd.org
Sharon Mena, Texas A&M University – smena@vpsa.tamu.edu
Donna Sears, Cedar Hill ISD – donna.sears@chisd.net



Application for membership can be found on the next page or you can renew online at :
www.tesatexas.org.



TESA Membership Form

		Texas Educational Support Staff Association, Inc.			
Membership Application					
2016 - 2017					
Name (Last/First/Middle): _____			Membership #: _____		
Name of Institution (if seeking Institutional Membership): _____					
Current mailing address: _____					
City/State/Zip Code: _____					
Work Phone #: _____		Home Phone #: _____		Cell Phone #: _____	
Work e-mail address: _____					
Personal e-mail address: _____					
Employed by: _____					
Name of Local TESA Affiliate: (if applicable) _____					
<input type="checkbox"/> New Membership (\$40)		<input type="checkbox"/> Renewal (\$40)		<input type="checkbox"/> Associate (\$40)	
<input type="checkbox"/> Retired (\$20)		<input type="checkbox"/> Institutional (\$150)			
<input type="checkbox"/> Higher Education		<input type="checkbox"/> Education Service Center		<input type="checkbox"/> Administrative	
<input type="checkbox"/> Secondary		<input type="checkbox"/> Elementary		<input type="checkbox"/> Other (_____)	
Referred by: _____					
Name Change/Address Change Information: _____					
Are you a member of NAEOP? : <input type="checkbox"/> Yes <input type="checkbox"/> No					
Complete form and mail with your payment to:					
TESA, 1460 E. Whitestone Blvd. Suite 175, Cedar Park, TX 78613					
Renew online at: www.tesatexas.org					
Dues paid to Texas Educational Support Staff Association, Inc. are not tax deductible as charitable contributions for federal income tax purposes. However, they may be tax deductible as an ordinary and necessary business expense. Consult your tax advisor.					

REASONS for Joining TESA

Responsibility - It is your personal responsibility to see that our profession goes forward in education. Education is changing, as our work is. We need to accept this responsibility of adapting to these changes.

Expectation - We can reach our expectations through our united efforts. Our goal to be recognized as professionals can best be reached through our Association.

Advancement - Our advancement in professional status can best be pushed through a joint effort. Other associations have demonstrated the need to have a strong association. Only through your efforts can we have a strong Association.

Satisfaction - TESA creates wider horizons and broader views for all members. The personal satisfaction a member can find in working with such a group is beyond measure.

Opportunity - There is an opportunity for YOU, each one of YOU, to help TESA reach its goals. ONLY YOU have the opportunity to do this.

Need - TESA has a very definite need for you, for your help, and you have a definite need for TESA. Never let it be said that you, as an educational support staff member, are allowed to cry and weep over your position and status if you do not put forth the effort to move forward.



Administrative Professionals' Day

P R O C L A M A T I O N

Whereas, Administrative Professionals contribute greatly to the education vitality of the State of Texas with their talent, discipline, and skill, which provide a strong base for the smooth operation of any office and,

Whereas, Administrative Professionals perform not only clerical tasks, but are often responsible for administrative and public relations duties as well; and,

Whereas, Without their wealth of knowledge and keen awareness of procedure in the workplace, efficiency and effectiveness would drop dramatically; and,

Whereas, The annual observance of Administrative Professionals' Week and Administrative Professionals' Day is an excellent opportunity for employers and fellow employees in all office settings to recognize the countless contributions made by administrative professionals throughout the year; and now therefore be it,

Resolved, That I, Lisa E. Gonzalez, CEOP, President of the Texas Educational Support Staff Association, Inc., hereby proclaim the week of April 23- 29, 2017, be known as Administrative Professionals Week and April 26, 2017, as Administrative Professionals' Day in Texas and I encourage all citizens to recognize the vital role that administrative professionals play in the workplace and to extend appreciation to them during this week and throughout the year.





Affiliate Services

CALLING ALL TESA AFFILIATES and Potential Affiliates



It's Not Too Late to Become a TESA Affiliate (or Renew your Status)

Join us and be part of

“A Winning Team” in 2016-2017!

Well, what's stopping you . . . join **NOW!**

What's in it for YOU?

- Assistance and/or guidance available from TESA
 - Some onsite consulting services are available for a fee
- A discount (up to 25%) when hosting STEM Training
- The opportunity to have your group's activities showcased in the TESA Connection, the official publication of TESA
- The opportunity of getting a TESA representative conduct your leadership installation
- TESA web site at www.tesatexas.org for up-to-date information

For More Information Contact:

Felipe Campos

Affiliate Services

Spring Branch ISD

felipe.campos@springbranchisd.com

Becky Melendez, Lamar CISD – rmelendez@lcisd.org

Dee Wilson, Tyler Junior College – dwil4@tjc.edu



TESA Thanks the following groups for joining/renewing their Affiliation:

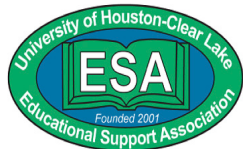
- El Campo Clerical Paraprofessional Association
- Garland Educational Support Staff Association
- Harlingen Educational Support Association
- Lamar Consolidated Educational Support-Staff Association
- Irving Association of Educational Office Professionals
- Mesquite Educational Paraprofessionals Association
- Odessa Association of Educational Support Staff
- Richardson Educational Support Association
- Rio Grande Valley Educational Support Staff Association
- San Jacinto College Association of Educational Office Personnel
- Spring Branch Educational Support Association
- TESA Past Presidents Association
- TESA Tomball ISD
- Texas Retired Educational Secretaries Association
- University of Houston Clear Lake - Educational Support Association
- Weatherford Educational Support Association

Application for TESA Affiliation can be found online at :

http://tesatexas.org/files/affiliates/Affiliation_Application.pdf



Affiliates in Action



University of Houston-Clear Lake (UHCL) Educational Support Association (ESA)

by Marisela Maldonado, Nicole Lenderman, Caye Trahan and Wanda Honeycutt

Spring is still alive in Houston! As our readers know, TESA STEM classes have been hosted by UHCL-ESA on our campus for many years, holding usually twelve days of STEM training every academic year. We are grateful to you from across the Greater Houston Area for taking your classes with us as it helps us to continually provide this TESA service for many members. Nearing the half-way mark of the **spring session**, we have had some super classes! We thank you and encourage others to sign up and become part of our mailing list. We ask you to **join our "TEAM ESA" for professional development and attend STEM classes locally.** We are accepting registrations for **Managing Change, Tuesday, March 21, 8:30 A.M. - 3:30 P.M.** To register, contact maldonado@uhcl.edu or lenderman@uhcl.edu. (Additional class registration opportunities listed below.)

Coming up: Fall planning and going into "Spring Training 2018" –

The fall 2017 schedule of classes will start early, as we approach the deadline for planning our STEM schedule for 2017-2018. "New players" are being recruited to "TEAM ESA" to help with remainder of spring and into next year. So you may see new names on the team roster when you contact us again...welcome them as we hopefully have more to volunteer!!

Remaining STEM classes at UHCL Spring 2017 (See March in first paragraph) –

Apr-May below!!

Tuesday, April 4 - 8:30 - 11:30a
Time Management

Tuesday, April 4 - 12:30 - 3:30p
Customer Service

Tuesday, May 2 - 8:30 - 3:30p
Effective Office Practices

TESA Area Workshop - By the time of this writing, we offer "Congratulations to the San Jacinto College affiliate!" who provided the local March Area Workshop. ESA has been busy encouraging our members to attend, and by the time of this reading, this chance for professional development will be a fantastic memory! But we will be watching for other workshop opportunities in 2017-2018...never too early to start planning for more personal and workplace growth!!

The time is approaching to plan for SWC 2017...and Austin, here we come! We're **contacting our members and checking the list twice** –for those who need STEM classes in June, and those who will be receiving their CEOP and honored at the Summer Work Conference for "graduation." ESA hopes to build up our stipend fund before June so we can assist more of our members to get to Austin. **So here's a call to other affiliates out there – Question: Do you have any fresh and sure-fire fundraising ideas?** We are a small affiliate and need to

choose funding that can "hit fast and hard!"

Other Events – "Sweets for Valentines"

Delightful Valentine Treats were made and delivered by Team ESA. Courtesy of great planning by Marisela Maldonado and Nicole Lenderman. They spearheaded this outstanding Valentine's Day fundraiser for UHCL-ESA. With the help of many ESA members, delicious homemade chocolate peanut cluster "Candy Grams" were created and delivered to faculty, staff and students across our campus yielding a one-day profit of more than \$500! Thanks to all who purchased the scrumptious Candy Grams, helping ESA maintain this great University of Houston-Clear Lake ESA annual tradition and fund-raising!

Upcoming – UHCL-ESA will be honoring

our own President William Staples at a luncheon in March, where we will recognize his tremendous support to help start this affiliate at UHCL, and his continual encouragement throughout these 17 years. Many "Connection" readers will remember him in our UHCL early days at SWC. Sadly, it is time for this wonderful leader to retire – **so watch for our next report and get the "rest of the story,"** great pictures and more UHCL-ESA updates!!





San Jacinto College Association of Educational Office Personnel Hosted a TESA Area-wide Workshop by Bonnie Tomczyk, Vice-President – TESA Connection



The San Jacinto College Association of Educational Office Personnel (SJC AEOP) hosted a TESA Area Workshop on March 4, 2017 at their central campus located at 8060 Spencer Highway, in Pasadena, TX. We had 34 participants.

TESA members were welcomed by Ms. Dedra White, SJC AEOP President, who introduced Dr. Pamela Campbell, SJC Associate Vice Chancellor of Student Success who shared greetings on behalf all San Jacinto College Administrators and gave a brief keynote address. Ms. White introduced Lisa Gonzalez, TESA president who also welcomed workshop participants.

We offered the following six classes: **Part 1 & 2: Microsoft Excel – Tips, Tricks, and Advanced Techniques** by Detra Merino, SJC Dual Credit Coordinator, **True Grit: Cowboys, Onomatopoeia, Passion, and Perseverance** by Dr. Pamela Campbell, SJC Associate Vice Chancellor

of Student Success, **Engaging the Right Brain – Let's Get Creative** by Margaret Peterson-Harvey, SJC Sr. Administrative Assistant in Enterprise Services, **Setting Your Limits** by Deby Argueta, Nutritional Education Assistant at Texas A&M AgriLife Extension Service, **Active Shooter** by Chief Bruce Caldwell, SJC Police Chief, **The Art of Effective Communication** by Jennifer Clark, SJC Employee Development Manager, and **Part 1 & 2: Building Relationships + Proper Communication = Successful Teamwork** by Gail Ward and Ishmael Muhammad both from Pasadena ISD.

Detra Merino's **Part 1 & Part 2 Microsoft Excel** classes won the prize for most popular and most requested. She offered participants the opportunity to increase knowledge and maximize their effectiveness with Microsoft Excel. She taught them how to save time and reduce error by automating repetitive tasks and unlocking the full potential of

the program. Topics covered included: shortcuts, tips, and tricks, VLOOKUP and HLOOKUP functions, creating polished charts and graphs, mastering essential techniques for professional tables and building useful databases from simple lists.



Many in attendance enjoyed Margaret Peterson-Harvey's class entitled **Engaging the Right Brain – Let's Get Creative**. The class explored the process of teamwork through art. It explored the hidden artistic talent within us. It was a chance to exchange ideas, processes, and choices as we worked collaboratively on a project. She shared how sometimes when a project is too big, you have to break it apart into smaller pieces



Affiliates in Action

SJC AEOP Hosted a TESA Area-wide Workshop Continued

and be willing to let others draw on your work and make changes for the good of the project. This session was very fun and educational.

True Grit: Cowboys, Onomatopoeia, Passion, and Perseverance presented by Dr. Campbell covered the research wisdom of Albert Bandura, John Medina, Carol Dweck, Angela Duckworth, Daniel Pink, and David Yeager as a guide to lifelong learning at any age. Acknowledgement of brain elasticity, neural networks, productive persistence, self-efficacy, belonging, purpose, and relevance all feed learning mindsets that can propel us through struggles and challenges by maximizing resources and sustaining our long-term efforts. Come and explore the application of these ideas to your own life!



During lunch Lisa Gonzalez, TESA President introduced TESA Board and Committee members present. Ofelia Barrón, TESA Member-at-Large: Area Workshops

and Legislative Consultant shared information about the upcoming TESA Area Workshop hosted by Richardson ISD on March 25, 2017. Melissa Rodriguez, TESA Summer Work Conference Chairman, gave us information about the upcoming Summer Work Conference in Austin, TX on June 21-24, 2017. We closed lunch by drawing door prizes. Participants also had an opportunity to do some shopping with our local vendors: Scentsy, Vera Bradley, BearFruit Cosmetics, Soaps, Bath Bombs & More, and Ncredible Health Products.



Winning the award for second most popular and requested session was ***Part 1 & 2: Building Relationships + Proper Communication = Successful Teamwork*** presented by Gail Ward and Ishmael

Muhammad. This was a high energy session focused on learning, communication, and active listening skills. Attendees learned tips on working collaboratively in teams, and how to stay energized using techniques presented in “Brain Power”.



We want to thank everyone that attended and helped make this a very successful TESA Area Workshop.



Article written by Bonnie Tomczyk, Vice-President – TESA Connection

“Inspiration grows into full-scale creation through persistence and imagination.”

~ Carol Lloyd



Spring Branch Educational Support Association (SBESA) Bosses Night Funds Five Student Scholarships

by Jan Lampart, Bosses Night Chairman



As a top highlight of the evening program, Tera Harris and Finance Dept. staff danced and sang during a performance of the Bruno Mars hit, "Uptown Funk."

More than 200 district employees attended a recent Bosses Night celebration sponsored by the Spring Branch Educational Support Association (SBESA). The dinner program's fund-raising efforts resulted in thousands of dollars for student scholarship awards. SBESA's Boss of the Year announcement was also made.

A silent auction held during the Feb. 9 dinner and event program at Frostwood Elementary School raised \$2,310 for five high school scholarships, to be made later this month. Raffle winner Julie Hodson, district grants director, donated a large sum

back to the association – \$215 – when her ticket number was called.

Community Relations Officer Linda Buchman was named Boss of the Year, an overdue honor in the view of many Community Relations and Communications team members. "Linda is our guiding star, and we could not be more proud to be part of her 'amazing team'," her team nomination states in one section.

"Our team works many long hours to make connections with partners, engage community volunteers, communicate with

our internal and external customers, support the District leadership and make sure our employees feel valued.



During the celebration, Community Relations Officer Linda Buchman received the well-deserved Boss of the Year award.

Linda is right there in the trenches with us, and never asks us to do anything she would not do herself . . . At the end of every event, before our tired bodies even hit the pillow, we have a 'Thank You!' text from Linda, telling us, 'You are the greatest team!' This kind of praise makes us hungry for more and keeps us working hard," the nomination also stated.

Staff teams nominated eight separate administrators for this top recognition, an internal sign of the district's strong leadership and team values.

Others nominated for the Boss of the

Affiliates in Action

SBESA Bosses Night Funds Five Student Scholarships Continued

Year award this year were Kathy Menotti, Westchester Academy for International Studies assistant director; Ellen Green, Frostwood Elementary principal; Tera Harris, district director of accounting; Barbara Robillard, district director of purchasing; LaWanda Coffee, district director of external funding & compliance; Julie Hodson, district director of grants.

Bill Burger from Cornerstone Academy was Bosses Night emcee. In addition to a dinner from Maggiano's Italian Grill, eight district staff members performed for a welcoming and appreciative audience.

Staff who performed included Ibn Walker, Chris Doyle and Annissa McDonald, all with the Transportation Dept. (Transportation); Scott Keairns (Northbrook High); Bill Kirkland (Westchester Academy), Jose Cavazos



(PEIMS Dept.), TJ Lampart (SBESA) and Tera Reid (Finance Dept).

Talent show winner was Bill Kirkland, who dazzled with his rendition of "Don't Let the

Sun Go Down On Me!"

A top highlight of the evening program was Tera Reid and Finance Dept. staff's dance and song performance of the Bruno Mars hit, "Uptown Funk," to close out the Bosses Night celebration.

Five scholarships, one from each high school, will be awarded at the end of March at the SBESA Installation Dinner for new 2017-18 school year officers.

Transportation Dept.'s Matt Riely was Bosses Night photographer. Twelve student volunteers from The Guthrie Center helped serve dinner for service hours credit.

Report submitted by Jan Lampart, Bosses Night Chairman; SBISD Communications Dept. edited the initial report and added supporting material.

"I believe in being strong when everything seems to be going wrong."

~ Audrey Hepburn

